



## Immediate Opening

JOIN OUR OUTSTANDING TEAM!  
DEDICATED, CARING AND STILL GROWING SINCE 1905!!!

### **Managed Care/ Insurance Coordinator** **Full Time 40 hours** **LPN Required**

#### **Candidate Responsible for:**

- Verification of patient eligibility of Medicare, Medicaid and third party insurance for home care and hospice
- Secure authorizations of coverage for all insurances
- Coordinate and work with clinical staff on timely follow up insurance request
- Computer entry of insurance

#### **Required Skills:**

- Experience with managed care, insurance
- Computer knowledge and experience
- Communication skills
- Well organized
- LPN required

#### **We offer**

- A Competitive salary and an excellent benefits package including generous vacation, life insurance, pension plan, educational reimbursement, health care reimbursement and dependant care assistance, health and dental insurance. Bilingual/ Bicultural candidates encourage to apply. EOE

For immediate confidential consideration, email your resume to  
[HR@holyokevna.org](mailto:HR@holyokevna.org).